

Clinton County Canine Club Membership Meeting Minutes: January 17, 2018

Members Present: Roxanne Vincent, Lori Moffa, Vicki Siskavich, Karen McCarty, Donna Pepin, Rodney LaPier, Bob Heins, Linda LaPier

The meeting was called to order by President R. Vincent at 4:30 pm.

Motion to dispense with the reading of December's meeting minutes made by R. LaPier. Seconded by D. Pepin. All in favor, motion carried.

Officers' Reports:

President's Report: Read Thank You note received from the Elmore SPCA for the items donated from the collection at the December Member meeting.

Vice President's Report: No report

Secretary's Report: No report

Treasurer's Report:

Income: \$80.00 Expenses: \$1422.79 (Uno Dec. Dinner; J. Brooks – Winter ½ Mat Clean Up, Rally Sign Reimbursement; Storage Container Rental; Agility Barn Potty; NC Squares Winter Session Rent)

Checking Balance January 14, 2018 - \$11700.38

Additional Checking Balance \$100.00

Savings Account Balance \$14,796.72 + interest

K. McCarty went on record that she will no longer be going forward with her position as Treasurer in June. She expressed that after 7 years of service she felt it was time for someone else to take over the position. She will assist the nominating committee with finding a replacement. She suggested having an audit be conducted to close out her books for the transition. A suggestion was made inquiring if she would be interested in remaining on the board but she was unsure at this time.

Committee Reports:

Agility: C. Wilson – (Update provided by V. Siskavich) The last Winter Agility session at the barn was held on December 16, 2017 Beginner participants helped load equipment after their class, and Advanced participants delivered and unloaded the equipment to Rodney and Linda LaPier's house for storage for the rest of the winter.

Thank you to all who helped. Thank you to Karen McCarty for teaching the Beginning class for the whole 10 weeks.

Foundations of Agility will be offered during the Spring CCCC classes.

Building: L. Moffa – No report

Family Dog Training Committee: D. Meunier – No report

Inventory: G. Sherman – No report

Scholarship: M. Hamelin/V. Bechard – (Update provided by V. Siskavich) No applications for scholarships this past month.

Welcome: J. Puhalla– (Update provided by V. Siskavich) The welcome committee sent out letters to the following new members: C. M. Solari-Rusco; A. LaValley; B. Eichenlaub & B. Burke.

Review of Provisional Member Applications: Three provisional member applications received. K. Secore & K. Gliddi; B. Devins & K. Bordeau; K. Eldredge. Motion to accept provisional members made by B. Heins. Seconded by L. Moffa. All in favor, motion carried.

Social Media Presentation– L. Denyer – No report

Website: N. Fernandez – No report

Old Business:

Open House (V. Bechard/M. Hamelin) – (Update provided by V. Siskavich) Discussion on when and where Open House to be held.

WHEN: Need to decide when? Need input on dates that club members will be attending shows, trials & matches, as we need them to be in the open house? So please submit a list of "dates to avoid". Thanks for input!

Also discussed if held in conjunction with other event it may help draw attendees in. 1 good possibility is the Saturday's Farmer's Market. Champlain Valley Morgan Horse Club has an annual fall fair there. Big turnout. Club has attended Curtis PetaPalooza – we felt that should just be for public awareness.

VENUE: Other possible venues downtown we will check are Trinity Square & “Federal Building” lawn. Discussed insurance rider, Merrilee noted price was too high prior? Need to check into how much it is. Also is it truly cost prohibitive? Other possibilities – Crete Center, Champlain Malls have been used in past. Mall has captive audience! If at Squares, had good turnout, mainly Club members, family, good venue for dogs, did not draw public despite good publicity. When held at Parc, good venue, did not draw crowds that were downtown even in rain.

VOLUNTEER: Amy LaValley, a new member from last fall puppy classes has volunteered to help us! Thank you, Amy!

BUDGET: Committee needs input on budget from club. DO we want to spend any money on a venue, insurance rider, for an Open House?

Discussion at the meeting was as follows: Board felt the venue was better inside. Last time it was discussed that a possible date would be April but it could be held at the end of a session which would be early June for the Spring classes. June would allow for ring to be set up outside. Could hold Sunday June 3rd or August 18th or 19th. The mats already may be down based on scheduling and already included in the cost for the mats and building rental. If it rains, could hold indoors. More kids might attend on a weekend and we could have a bite prevention presentation. This would allow to promote the upcoming Fall classes as well.

Decals: Choices have been made. Samples of decals will be printed. Will table further discussion on suggestions for the of until the next meeting.

Old agendas/motions: R. Vincent went through old meeting minutes and wanted to understand how the board ensures that the motions made during the board meetings are completed and addressed.

An example is the club's surplus protocol which dictates that surplus equipment list is made 2 weeks in advance with suggested price. Has this changes from then or do we need to outline protocol on how to sell the surplus equipment. The process is similar to what we recently did so the wording will remain the same as denoted in April 15, 2015 meeting minutes.

Vouchers: Are there expiration dates on the vouchers? It was previously decided the vouchers were good for 5 years from the date of issue per the constitution updated in June 2016.

New business:

Rally Signs: The new rally signs were purchased and need to be laminated. The only place to laminate is Staples at \$1.89/each. \$20/50 sheets if we purchased and R.LaPier would laminate. L. Moffa motioned for V. Siskavich to place order of two cartons of laminate from Uline once R. LaPier advised what model laminator he had. Seconded by B. Heins. All in favor, motion carried.

POST MEETING NOTE: Amazon.com had the 3 mil laminate sheets for \$13/100 sheets. R. LaPier to evaluate if 3 mil will work and L. LaPier will place order for the laminate sheets through Amazon.

PayPal: Several new members do not have checks and inquired about the use of PayPal to pay for classes. Stipulations are the same. The PayPal account has to have the last four digits of someone's social security number, birthdate and name attached to the account. The additional checking account with the \$100 balance was opened for this type of activity. For a \$35 class there would have to be an extra charge of \$1.32 to account for the use of PayPal. If you raised all classes to \$40 this would cover that expense. PayPal is rather involved and it takes quite some time to actually receive the money that goes into your PayPal account. If there needs to

be a refund of a canceled class, it is difficult to make sure you received the original payment and can submit a refund. This discussion was tabled for a future meeting.

Payment for Classes: There seems to be no issue with registration of classes but our registrar's still struggle to get timely receipt of payment of the class. After much discussion, the board decided that the deadline for payment will be 10 days from the date your registered for the class. If payment is not received by the deadline (this will be determined by the postmark date on the payment), your spot will be forfeited and the next person on the waiting list will be contacted. If you are using a voucher to pay for the class, you must send in the voucher within the 10 days as well. This applies to everyone, members and non-club members.
ABSOLUTELY NO EXCEPTIONS!

R. LaPier made a motion to accept the payment deadline. Seconded by B. Heins. All in favor, motion carried.

Class Size Liability – There was concern that no one, regardless of who they were, should be in the Squares Building by themselves in the event that something were to happen. Winter session seems to be the only session that experiences this dilemma. Open floor time would be provided with a minimum of two participants. There are limited hours available at the Squares Building and possibly suggested arriving 15 to 20 minutes early to minimize time alone. Discussion tabled until the next meeting.

POST MEETING NOTE: R. Vincent asked the committee scheduling classes to evaluate the best approach to scheduling open floor time since they are working with scheduling classes.

Outreach Chairperson – W. Annette does the coordinating of the Outreach but discussion was how to expand. We do not have the resources to spread out further at this time. Places like the Vials Home and Meadowbrook you do not need to have a certified dog. However, if you get a group of TDI people to go someplace then TDI gets upset about that. R. Vincent would ask W. Annette if she thought there was anyone that could help her out or do we want to leave it as it is now.

POST MEETING NOTE:

Nominating Committee – R. Vincent sent email out to members asking for volunteers for the nominating committee. She felt it should be formed now so there is plenty of time to search for a replacement for treasurer. President, Vice President and a Board member are also tendered their resignations after the January Board Meeting.

The nominating committee is as follows: V. Bechard – chairperson; L. Moffa and L. McGovern

Meeting adjourned at 6:11pm. Motion to adjourn meeting by D. Pepin. Seconded by L. Moffa. All in favor, motion carried.

Next meeting: Board Meeting – Wednesday, February 21st 4:30pm at Comfort Inn in Plattsburgh